

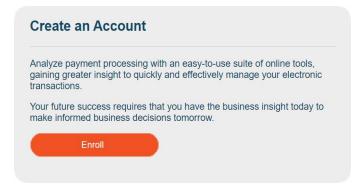
BUSINESS TRACK REGISTRATION STEPS

WHAT IS BUSINESS TRACK?

Business Track is the enhanced web tool for tracking, analyzing, and monitoring payment processing regarding your credit card processing account.

HOW TO REGISTER:

- Go to <u>www.businesstrack.com</u>
- Click Enroll



Select Sign up with your Merchant Account

Business Track®

Sign up for Business Track

• Sign up with your Merchant Account

If you are a new merchant user, enter your merchant account details to sign up for a Business Track account. Upon approval, you will be emailed a User ID.

Sign up with your Omaha OCS Account

If you have an Omaha OCS ID, enter your OCS account details to sign up for a Business Track account. Upon approval, you will be emailed a User ID.

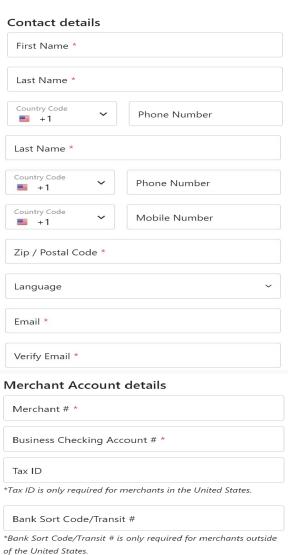


Enter in Merchant Information

Business Track®

Enter the details below to sign up for a Business Track account.

We'll confirm your information to help keep your account secure.



- **Leave Bank Sort Code/Transit # Empty**
 - Select Create Account

Create Account

 Once successfully registered, Client Line will send two separate emails. One will contain the username. The second email will contain the temporary password to log in.



BusinessTrack: Your recent enrollment



Jser ID:

Dear

Congratulations! You have been granted access to Business Track, or have had additional applications added to your existing account. Business Track is a robust merchant portal allowing you to manage your account online, 24x7 at your convenience. The user-friendly layout makes it easy to access important data and helpful tools.

Your Business Track account has been granted access to the application(s) applicable for your account. You will see links to these applications upon login to the Business Track dashboard.

Already a Business Track User?

You will see links to these additional applications upon login to the Business Track dashboard.

New Business Track User?

If you are a first time Business Track user, you will need to sign in to Business Track to activate your account. You will need your User ID: cl.karkle6456, as well as your temporary password. Your password will be received in a secondary e-mail.

Access Business Track, click Merchant Login, enter your Business Track user ID and temporary password, and click Sign In. You will be prompted to create a new, permanent password. Once you have set your permanent password, please re-login with your newly established password. If prompted to enter a security code, please enter the code you received via email.

For any questions please call US 800-285-3978, UK 01268 567100, Canada 888-263-1938, or Premium Prepaid 877-780-2301.

We hope you enjoy discovering the ways in which the Business Track portal can help your business.

Sincerely, Business Track

BusinessTrack: Your recent enrollment



Business Track®

Your recent enrollment

User ID:

Dear

Congratulations! You have been granted access to Business Track, a robust merchant portal allowing you to manage your account online, 24x7 at your convenience. The user-friendly layout makes it easy to access important data and helpful tools.

Your temporary password is:

Access Business Track, click Merchant Login, enter your Business Track user ID and temporary password, and click Sign In. You will be prompted to create a new, permanent password. Once you have set your permanent password, please re-login with your newly established password. If prompted to enter a security code, please enter the code you received via email.

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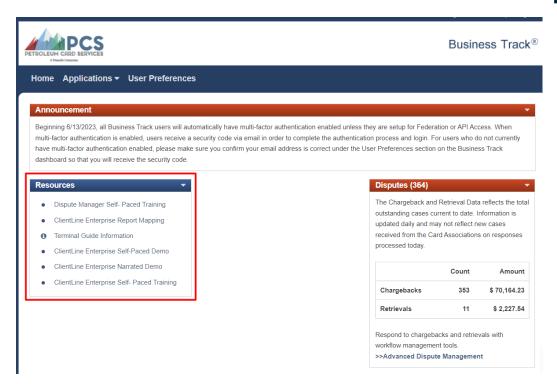
ClientLine URL: https://www.businesstrack.com/manage/landing

Select "Merchant Login" and input your username and password.

If you need assistance with password resets or with the registration process, please contact the Helpdesk at 1-800-285-3978 Monday – Friday from 8:00 PM to 10:00 PM ET.

To locate training resources & demos, refer to the resource section on the home page:





Go to Applications > then select "ClientLine Enterprise" > and refer to the menu to navigate all available tools within the platform:

