

BUSINESS TRACK REGISTRATION STEPS

WHAT IS BUSINESS TRACK?

Business Track is the enhanced web tool for tracking, analyzing, and monitoring payment processing regarding your credit card processing account.

HOW TO REGISTER:

- Go to www.businesstrack.com
- Click Enroll

Create an Account

Analyze payment processing with an easy-to-use suite of online tools, gaining greater insight to quickly and effectively manage your electronic transactions.

Your future success requires that you have the business insight today to make informed business decisions tomorrow.

Enroll

- Select Sign up with your Merchant Account

Business Track®

Sign up for Business Track

- [Sign up with your Merchant Account](#)

If you are a new merchant user, enter your merchant account details to sign up for a Business Track account. Upon approval, you will be emailed a User ID.

- [Sign up with your Omaha OCS Account](#)

If you have an Omaha OCS ID, enter your OCS account details to sign up for a Business Track account. Upon approval, you will be emailed a User ID.

- Enter in Merchant Information

Business Track®

Enter the details below to sign up for a Business Track account.

We'll confirm your information to help keep your account secure.

Contact details

First Name *	
Last Name *	
Country Code +1	Phone Number
Last Name *	
Country Code +1	Phone Number
Country Code +1	Mobile Number
Zip / Postal Code *	
Language	
Email *	
Verify Email *	

Merchant Account details

Merchant # *
Business Checking Account # *
Tax ID
Bank Sort Code/Transit #

**Tax ID is only required for merchants in the United States.*

**Bank Sort Code/Transit # is only required for merchants outside of the United States.*

****Leave Bank Sort Code/Transit # Empty****

- Select Create Account

Create Account

- Once successfully registered, Client Line will send two separate emails. One will contain the username. The second email will contain the temporary password to log in.

BusinessTrack: Your recent enrollment



donotreply@BusinessTrack.com
To

User ID:

Dear

Congratulations! You have been granted access to Business Track, or have had additional applications added to your existing account. Business Track is a robust merchant portal allowing you to manage your account online, 24x7 at your convenience. The user-friendly layout makes it easy to access important data and helpful tools.

Your Business Track account has been granted access to the application(s) applicable for your account. You will see links to these applications upon login to the Business Track dashboard.

Already a Business Track User?

You will see links to these additional applications upon login to the Business Track dashboard.

New Business Track User?

If you are a first time Business Track user, you will need to sign in to Business Track to activate your account. You will need your User ID: **cl.karkle6456**, as well as your temporary password. Your password will be received in a secondary e-mail.

[Access Business Track](#), click Merchant Login, enter your Business Track user ID and temporary password, and click Sign In. You will be prompted to create a new, permanent password. Once you have set your permanent password, please re-login with your newly established password. If prompted to enter a security code, please enter the code you received via email.

For any questions please call **US 800-285-3978, UK 01268 567100, Canada 888-263-1938, or Premium Prepaid 877-780-2301.**

We hope you enjoy discovering the ways in which the Business Track portal can help your business.

Sincerely,
Business Track

BusinessTrack: Your recent enrollment



donotreply@BusinessTrack.com
To

Business Track®

Your recent enrollment

User ID:

Dear

Congratulations! You have been granted access to Business Track, a robust merchant portal allowing you to manage your account online, 24x7 at your convenience. The user-friendly layout makes it easy to access important data and helpful tools.

Your temporary password is:

[Access Business Track](#), click Merchant Login, enter your Business Track user ID and temporary password, and click Sign In. You will be prompted to create a new, permanent password. Once you have set your permanent password, please re-login with your newly established password. If prompted to enter a security code, please enter the code you received via email.

For any questions please call **US 800-285-3978, UK 01268 567100, Canada 888-263-1938, or Premium Prepaid 877-780-2301.**

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Sincerely,
Business Track

ClientLine URL: <https://www.businesstrack.com/manage/landing>

Select "Merchant Login" and input your username and password.

If you need assistance with password resets or with the registration process, please contact the Helpdesk at 1-800-285-3978 Monday – Friday from 8:00 PM to 10:00 PM ET.

To locate training resources & demos, refer to the resource section on the home page:

Business Track®

Home Applications ▾ User Preferences

Announcement

Beginning 6/13/2023, all Business Track users will automatically have multi-factor authentication enabled unless they are setup for Federation or API Access. When multi-factor authentication is enabled, users receive a security code via email in order to complete the authentication process and login. For users who do not currently have multi-factor authentication enabled, please make sure you confirm your email address is correct under the User Preferences section on the Business Track dashboard so that you will receive the security code.

Resources

- Dispute Manager Self- Paced Training
- ClientLine Enterprise Report Mapping
- Terminal Guide Information
- ClientLine Enterprise Self-Paced Demo
- ClientLine Enterprise Narrated Demo
- ClientLine Enterprise Self- Paced Training

Disputes (364)

The Chargeback and Retrieval Data reflects the total outstanding cases current to date. Information is updated daily and may not reflect new cases received from the Card Associations on responses processed today.

	Count	Amount
Chargebacks	353	\$ 70,164.23
Retrievals	11	\$ 2,227.54

Respond to chargebacks and retrievals with workflow management tools.
[>>Advanced Dispute Management](#)

Go to Applications > then select “ClientLine Enterprise” > and refer to the menu to navigate all available tools within the platform:

Home Applications ▾ User Preferences

ClientLine Enterprise

Announcement

Dispute Management

ClientLine Enterprise

Beginning 9/6/2023, users who access Business Track via Me will land on the CLX Dashboard after login. Please note that a